

TOWN OF LUCAS LAND USE PERMIT FORM

Mailing address – E2301 State Road 29, Menomonie, WI 54751
Supervisor Steve Olson – (715) 235-7160 • Clerk – (715) 235-3853
[Email – clerk@townoflucas-wi.gov](mailto:clerk@townoflucas-wi.gov) • Website – townoflucas.org

It is the responsibility of the applicant to mail or hand deliver this form and a check made out to Town of Lucas for the Land Use Permit fees (\$40) to Steve Olson, Town Board Supervisor.

No person shall build, add onto or alter any building within the Town of Lucas as per the PROPERTY CODE ORDINANCE (2024-01) without first obtaining appropriate permits from the permitting agency(ies), unless the building or procedure is specifically exempted in Section 15-2 A(2), such as interior remodeling, non-inhabited buildings less than 100 square feet, or in-kind replacement of equipment like furnaces and hot water heaters.

Applicant Name: _____ Phone: _____

Mailing Address: _____

Address of permit site (if different from mailing address): _____

Brief description of project including anticipated use (attach sketch showing location on property):

Other Permits and Fees that may need to be addressed:

1. Dunn County Zoning Permit may be required before a Town of Lucas Land Use Permit can be issued. Contact: Dunn County Planning & Land Use (Zoning) Division • (715) 231-6520

Permit number: _____ or Not applicable

2. If a new driveway will be installed, a Town of Lucas Permit for Access Driveway to Town Road is required. **(A driveway permit is required prior to issuance of building permit.)** See <https://townoflucas.org/forms-permits/> page for the permit form or request a form by contacting the clerk.

Permit number: _____ or Not applicable

3. Building Permit and inspection fees shall be determined and collected by the Town Building Inspector. **(A Land Use Permit is required prior to issuance of a building permit.)**
Contact: Weber Inspections • Phone: (715) 556-0066 • Email: inspector@weberinspections.com
Website: weberinspections.com

Note: It is the responsibility of the applicant to obtain any required federal, state, and/or county permits.

FOR TOWN USE ONLY

Land Use Permit Fee Received: \$ _____ Date Received: _____

Check No.: _____ Permit No.: _____