

Town of Lucas  
Dunn County, Wisconsin

The Town Board of the Town of Lucas, Dunn County, Wisconsin, held a noticed town board meeting on December 13, 2022 at 7:30 pm at the Lucas Town Hall, E2301 State Highway 29, Menomonie, WI.

**1. Call to order** by Chair Gene Ruenger at 7:34 pm.

**2. Roll call**

Present: Steve Olson, Pilar Gerasimo, Gene Ruenger, Barb Lande

Guests: Amy Gjestson, Don Gjestson, Jeanne Larson, Tracy Glenz, Barb Flom, Angela Davis

**3. Approval of meeting minutes**

- November meeting minutes were not available due to recent and immediate resignation of Town Clerk on December 5
- October meeting minutes were presented. Steve moved to approve, Pilar seconded; motion passed.
- Minutes for special meeting on December 9, 2022 were presented. Pilar moved to approve, Steve seconded; motion passed.

**4. Treasurer's report** was given by Barb Lande.

**5. Public comment**

- Amy Gjestson spoke to thank the Town Board for their service and commitment to the community, and offered her expertise as a former clerk and accountant following the departure of the Town Clerk. She expressed concern regarding reports that Town of Lucas had a number of vendors with whom the town was on COD terms. Gene confirmed that one vendor had proposed COD terms and agreed on 30 day terms instead. She also expressed that the town had incurred late fees and fines on invoices that were not reported on the minutes. Gene confirmed that we did have a delay in receipt of road money that resulted in interest being incurred by the town. Ms. Gjestson also expressed support for the audit of the town finances.
- Barb Flom noted that according to Wisc. Town statutes, town board vacancies must (shall) be filled as soon as possible and expressed support for an appointment of a new clerk and outside audit as soon as possible.
- Jeanne Larson expressed support for Ms. Flom's comments.
- Tracy Glenz also expressed interest in being considered for the position of Clerk.
- Don Gjestson inquired about what type of audit was being proposed to be conducted and with what purpose/scope.

**6. Road report**

- Gene noted that grader and truck are both becoming expensive to maintain; repair personnel have suggested trading in these pieces of equipment before they reach the end of their life and have no trade-in value.
- Gene has requested that Patrolman Chad Knopps seek information regarding their value, and noted that truck is 11 or 12 years old and underpowered.

**7. Land planning report:** Angela Davis reported that she received requested information from the Town lawyer to be used for updating the Land Plan.

**8. Old business:** None

**9. New business**

- a. Operator license applications: none received
- b. Policy regarding substance abuse (Policy 2022-01)/DOT drug testing program: Gene noted that Dunn County is no longer conducting this random testing for town employees. The Town is required to approve or modify and approve a Town of Lucas policy regarding substance abuse, and select a vendor to conduct the testing. Gene also noted that we are required to set up an additional program for a Drug and Alcohol clearinghouse for the purposes.
  - Pilar moved to approve Policy 2022-01, Steve seconded; motion passed.
  - Steve moved to select Drug Testing Midwest in Menomonie as our drug testing program provider, Pilar seconded; motion passed.
- c. Clerk appointment:
  - Gene invited the candidates for Clerk to speak to their interests and qualifications. Amy Gjestson and Tracy Glenz spoke; Tracy submitted her resume.
  - Pilar moved to go into closed session for the purpose of reviewing and discussion of personnel matters, Steve seconded; motion passed.
  - Board went into closed session at 8:10 pm. At 8:22 pm Pilar moved to adjourn closed session, Steve seconded; motion passed. Returned to open session at 8:23 pm.
  - Pilar moved to appoint Tracy as clerk with sincere thanks to Amy for her willingness to support, Steve seconded; motion passed.
- d. Selection of Town finance auditor
  - Two candidate firms submitted proposals. Proposals were similar, but Clifton, Larson, Allen offered an earlier start date (February).
  - Pilar moved to select Clifton, Larson, Allen, Steve seconded; motion passed.
- e. Schedule caucus: Steve moved to schedule for Saturday, January 21 at 1 pm, Pilar seconded; motion passed. Former town chair Angela Davis agreed to preside over proceedings.

**10. Bills:** Based on a request from Barb Lande, Steve moved to cancel a check made out to her for reimbursement of stamps, dog licenses and supplies, and instead have checks reissued so stamps can be purchased with a check to Postmaster. Pilar seconded; motion passed.

**11. Correspondence**

- Contract for building inspector (starts January 1) due for renewal. Steve moved to approve renewal of contract, Pilar seconded; motion passed.
- The Town Hall furnace was leaking. Requires new collection pan; may require replacement.

**12. Agenda for January meeting**

- 24/7 Telcom internet grant proposal
- Election support
- Town of Lucas website URL to .gov domain

**13. Adjournment:** Steve moved to adjourn, Pilar seconded; motion passed. Meeting adjourned at 8:55 pm.

Tracy Glenz  
Clerk, Town of Lucas  
January 2023

APPROVED